

**HIGH POINT OF DELRAY BEACH CONDOMINIUM
ASSOCIATION SECTION 2, INC.**

245 High Point Blvd., Delray Beach, Fl. 33445
Phone (561) 243-9186 Fax (561) 279-2015

**FIRST NOTICE OF DATE OF ANNUAL MEETING
AND BOARD ELECTION OF
HIGH POINT OF DELRAY BEACH CONDOMINIUM ASSOC. SEC. 2, INC.
AND PROCEDURE FOR QUALIFYING FOR BOARD
TO ALL MEMBERS:**

On **Monday, January 9, 2023**, at **10:00 AM**, in **245 High Point Blvd, Delray Beach, Florida 33445**, the Annual Meeting of the Association will be held for the purpose of electing Directors, and such other business as may lawfully be conducted. Subsequent to this "FIRST NOTICE" you will receive a "SECOND NOTICE OF ANNUAL MEETING" that will specify the agenda and advise of other important information concerning the Annual Meeting.

The purpose of this Notice is to advise you of the date, time and place of the Annual Meeting and Election and to inform you of the process for qualifying for the Board.

QUALIFYING FOR THE BOARD

On or before **Wednesday, November 30, 2022**, you must give written notice to the Association of your intent to run for the Board. The enclosed "Notice of Intent to be a Candidate for the Board" may be used for that purpose. **Please note that if the deadline to receive the Notice of Intent to be a Candidate falls on a day when the Association Office is closed, the deadline is NOT extended. The Notice of Intent to be a Candidate must be received by the Association no later than the stated deadline and it is the Candidate's responsibility to ensure timely receipt by the Association.** The notice can be sent via regular mail or hand-delivery to the Association's mailing address: **245 High Point Blvd, Delray Beach, Florida 33445**.

You may submit an Information Sheet, on **only 1 side** of a page no larger than 8-1/2 inches by 11 inches, containing your qualifications and/or platform for office. This information sheet must be submitted to the Association on or before **Monday, December 5, 2022**.

The ballots and timely submitted Information Sheets will be mailed to voting members, with the Second Notice of the Annual Meeting, not less than **fourteen (14)** days prior to the date of the Annual Meeting.

Dated: November 10, 2022.

BY ORDER OF THE BOARD OF DIRECTORS


Catherine Alvino, Secretary